

GULF COAST WORKFORCE BOARD, INC. d/b/a CareerSource Gulf Coast
GENERAL MEETING
August 13, 2019

CareerSource Gulf Coast held a video teleconference General Meeting at 10:00 a.m. (CST) on August 13, 2019 between the GCSC Advanced Technology building in Panama City and the GCSC Gulf/Franklin Center in Port St. Joe, Florida.

Members Present:

Mrs. Jennifer Conoley (V)
Mr. Ed Phelan (V)
Mr. Ted Mosteller (V)
Mr. John Deegins (V)
Mrs. Becca Hardin (V)
Mr. Rod Pearson (V)
Ms. Christy Smith (V)
Alex Murphy (V)
Dr. John Holdnak (V) – came in at 10:15

Members Present by Telephone:

Mrs. Betty Croom (V)
Mr. Fred Croon (V)
Ms. Sandra Henry (V)
Ms. Lisa Barnes (V)
Mr. Patrick Farrell (V)
Dr. Patricia Hardman (V)

Members Not Present:

Mr. Steve Jordan (V)

Also present were: Mr. William Dozier, Chairman - Bay County Board of County Commission; Amy Cooper, Bay County Board of County Commission, Ms. Julie Torres, Royal American Management; Ms. Tassalhie Dekouche, Gulf Coast State College, and CareerSource Gulf Coast board staff: Mrs. Kim Bodine, Executive Director, Ms. Jennifer German, Mrs. Deb Blair, Mrs. Maria Goodwin, Mr. Jerry Bushee, Mr. Corbett Hines, Mrs. Shannon Walding, Ms. Donna Stapleton and Mr. Lee Ellzey- via telephone.

The purpose of the meeting was to review/take action on the following items:

- Consent Agenda Approval
 - Approval to Accept New Funds for PY 2018-2019
 - Approval of Budget Modification #9 for PY 2018-2019
 - Approval to Accept New Funds for PY 2019-2020
 - Approval of Rescission to Service Provider for PY 2019-2020
 - Approval of Budget Modification #1 for PY 2019-2020
 - Approval of Financial Report ending 6/30/2019
 - Minutes of Executive/Finance Committee and General Board Meeting - 06-11-2019
- New Business:
 - Approval of Alex Murphy to serve as designee for Bill Husfelt
 - duPont report for Summer Camp program/3 county summer program report
 - 2018-2019 Financial Compliance/Monitoring Report
 - Programmatic/Financial Monitoring from the Federal Government
- Old Business:
 - Traffic Report – July 2019
 - Regional Performance Reports for June 2019
- Chair/Executive Director Report
- Public Comments

CALL TO ORDER: Mrs. Jennifer Conoley, Board Chair, called the meeting to order and confirmed there was a quorum present by attendee introductions.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Commissioner Bill Dozier gave the Invocation and Mrs. Conoley the pledge of allegiance.

Emergency Item

Mrs. Kim Bodine explained that Mr. Al McCambry has been assigned a new position in Gulf County with Gulf Coast State College. Congratulations to Mr. McCambry! She said Mr. Glen McDonald will now be the designee for Dr. John Holdnak instead of Mr. Al McCambry. This will be handled in the new business section.

Approval of Consent Agenda:

Mrs. Jennifer Conoley asked if there were any additional agenda items or questions from the board regarding the Consent Agenda and asked if any member wanted to pull any item from the Consent Agenda for discussion. There being no further agenda items, questions, or request to pull items from the Consent Agenda, she asked for a motion to approve the Consent Agenda as presented and previously discussed and approved by the Executive/Finance Committee.

A motion was made by Mr. Fred Croon to approve the consent agenda. Mr. Ted Mosteller seconded, and the motion passed unanimously.

NEW BUSINESS:

Emergency Item

Mrs. Kim Bodine asked that Mr. Glen McDonald be added as Dr. Holdnak's designee. Mrs. Conoley asked for a motion to approve Mr. Glen McDonald to serve as Dr. John Holdnak's designee in his absence.

A motion was made by Mr. Ed Phelan to approve Mr. Glen McDonald to serve as Dr. Holdnak's designee. Mr. Ted Mosteller seconded, and the motion passed unanimously.

Approval of Alex Murphy to serve as designee for Superintendent Bill Husfelt

Mrs. Kim Bodine asked for approval of Mrs. Alex Murphy to serve as designee for Superintendent Bill Husfelt. Mrs. Conoley asked for a motion to approve Mrs. Bodine's request.

A motion was made by Mrs. Becca Hardin to approve Mrs. Alex Murphy to serve as Superintendent Bill Husfelt's designee in his absence. Mr. Rod Pearson seconded, and the motion passed unanimously.

Report for the summer programs

Mrs. Bodine said that in the last meeting the board supported us in doing as many summer programs as possible for the kids in our three-county area. She pointed out that due to the housing shortage in our area - about 70% of housing stock was damaged or destroyed by the hurricane - it was important to create some activities for the children affected by this devastation. A PowerPoint presentation was provided by Mrs. German and Mrs. Bodine.

Ms. German reported that CSGC awarded funds to Bay District Schools for summer activities at Jinks Middle School and Rutherford High School. Funds were provided under TANF- teen pregnancy prevention. Students were involved in STEAM (Science, Technology, Engineering, Art and Math) activities, Robotics, and landscaping projects.

Mrs. Bodine next reported on the Gulf County Leadership Camp funded by the Jesse Ball duPont fund as well as teen pregnancy prevention funds ran from June 3rd through the end of July, from 8:00 a.m. to 4:00 p.m., with aftercare for working parents. There were 30 interns in the program this year and 180 registered campers. An average of 155 campers attended the summer camp daily. These kids were served 3,991 hot meals and 3,151 snacks. Mrs. Bodine reported that approximately sixty 4-6-year-olds participated this year. She extended a huge thank you to Superintendent Jim Norton for providing space at the elementary school for them. Additionally, some of the activities were:

- The Joe Center for the Arts-Port St. Joe
- Apalachicola Art & History Center
- Shipwreck Island Waterpark
- Wonderworks
- Gulf World
- Movies – Grand Theater
- Bowling – Rock It Lanes
- Frank Brown Park
- Kayaking in Port St. Joe
- Forgotten Coast Athletics
- Catch Kids
- Lynn Haven Splash Pad
- Zoo World
- Pancare Dental Bus
- Library Summer Reading Program
- Stars of Hope
- Project Hope
- Gulf County Fire Department
- Port St. Joe Police Dept. Canine Unit
- Gulf Coast State College Swim Lessons
- Extension Office Health Seminars

Mrs. Bodine reported that the interns were placed at: Gulf ARC, Gulf County TDC, Gulf County Property Appraiser, Salt Hair Salon, St. Joseph Humane Society, Port St. Joe City Hall, United Methodist Daycare and the Washington Gym. In addition scholarships were provided to area students for programs offered by Girls Inc, Boys and Girls Club and the ASAP program. Project Impact also operated a program in Franklin County with a variety of activities.

Mrs. Bodine said that overall, almost 600 children were served through CareerSource funds and programs. She wanted to thank all the board members for making our kids a priority this summer! Mrs. Conoley also said kudos to everyone involved with these summer programs! Mrs. Bodine also wanted to thank Lee and his team as well as the finance department and all staff for making these programs work.

2018-2019 Financial Compliance/Monitoring Report

Mrs. Blair reviewed the 2018-2019 Financial Compliance/Monitoring Report. There were no findings and no observations. Mrs. Conoley said, "Awesome Job!" to all. Mrs. Conoley asked for a motion to approve the 2018-2019 Financial Compliance/Monitoring Report.

A motion was made by Mr. Ted Mosteller to approve the 2018/2019 Fiscal Compliance/Monitoring report as presented. Dr. John Holdnak seconded, and the motion passed unanimously.

Mrs. Bodine also shared that we have had Programmatic Monitoring by DEO for the same timeframe, but we don't have final results to bring to the board. Additionally, USDOL came and monitored the Dislocated Worker Grant (Hurricane Michael funds) and both she and Ms. German felt that we did very well. However, there is no final report for this monitoring to date.

OLD BUSINESS:

Traffic Report through July 2019

Ms. Goodwin said the trend is that job seeker services are down, but employer services remain strong. She also said that July was very complex logistically as it was moving month – with staff and furniture back to the Job Center. This was a busy time, coordinating IT, furniture delivery, etc. She said that now that we are back at the Job Center, we should also see an increase in employer services such as job fairs and other recruiting events.

There was a discussion about the Job Center, with Mrs. Bodine gave a shout out to Reliant South for all the hard work they put in to renovate the center so quickly.

It was asked if we could show before and after pictures of the center for our next meeting.

Regional Performance Reports:

Ms. Julie Torres reviewed the Welfare Transition report through June 2019. The participation rate for the month of June was 42.9%, with a YTD Entered Employment Rate of 25.7%. The average wage at placement was \$10.15.

Ms. Torres reviewed the SNAP report for ABAWDs, (Able Bodied Adults Without Dependents). Year to date there were 15 placed in full time jobs and in June alone four were placed. The average placement wage rate for June was \$10.24 per hour and the year to date wage rate was \$10.61 per hour. The region's Entered Employment Rate for the month of June was 21.2%, was ranked #1 in the state again.

Mrs. Maria Goodwin reviewed the WIOA program performance and stated that even though the enrollment and entered employment rates were slightly short of the goals, nearly all the other goals were met on both the Adult and the Dislocated Worker programs. She said the hurricane was definitely a factor in not reaching enrollments and placements. She added that there were about 46 individuals that were in their licensing phase (pass a state exam) or were job seeking so the numbers should increase in the near future.

Mrs. Tassalhe Dekouche reported for the Out of School Youth program. She reported there were 22 enrollees for this program year and there were 10 carry forwards from last program year for a total of 32. The total of GED's earned is 19 for this program year. There were 13 positive outcomes.

Mr. Ellzey reviewed the Fishery Failure program. In June three students earned a certificate or degree and one more was placed into employment. He reported 10 participants continued in training, with eight at Gulf Coast State College, one at Haney Technical Center and one at Tallahassee Community College. This program will end June 30, 2020.

Mrs. Bodine explained that the Advanced Manufacturing Pre-employment Training was currently on hold, but there were 22 in the pipeline that completed training and GKN was staying in contact with these students. Hopefully, this will pick back up sometime in the last quarter of the year.

Ms. German reported on the Hurricane Michael DWG. She said that enrollments are currently at 95 in Bay County and 124 in Gulf/Franklin counties. Ten participants were placed into unsubsidized employment in Bay County and 8 in Gulf/Franklin counties at an average wage of \$13.64 in Bay County and \$10.50 in Gulf/Franklin counties.

CHAIR/EXECUTIVE DIRECTOR REPORT

Mrs. Bodine said there would soon be an open house at the Job Center as the rest of the rooms get set up. She also said that we are finalizing everything with our insurance company.

Dr. Holdnak said that everyone should put up a before/after pictures by their office to see the vast difference from post storm and now.

Mr. Ed Phelan is retiring from the CareerSource Gulf Coast Board as he recently retired. Mr. Phelan thanked all for allowing him to serve on the board. He was applauded by all. He was presented with several items in appreciation of his time serving the CareerSource Gulf Coast Board of Directors.

Dr. Holdnak said that Senator Rubio was scheduled to be on campus tomorrow, August 14, 2019 at 10:00 regarding small businesses impacted by Hurricane Michael. Several speakers are scheduled to be involved. Additionally, CFO Patronis is scheduled to be on the campus Friday and Saturday for another insurance weekend with representatives by most of the insurance carriers.

Mrs. Hardin reviewed the status of new employers coming into town, such as ACMT, which has taken over the old Honeywell building in Lynn Haven.

Mrs. Bodine mentioned that she is involved with a Federal workshop on August 21st to be held at FSU, where there will be speakers to provide information related to training funds and grants available due to the hurricane.

Mrs. Bodine said there would be no board meeting in September.

GOOD OF THE ORDER

Articles to read in the agenda packet.

OPPORTUNITY FOR PUBLIC COMMENT

Mrs. Conoley advised that the Executive/Finance Committee and General Board meetings were always open to the public and their attendance and comments were welcomed.

ADJOURNMENT

There being no additional business, Mrs. Conoley adjourned the meeting.