

GULF COAST WORKFORCE BOARD, INC.
d/b/a CareerSource Gulf Coast
EXECUTIVE/FINANCE COMMITTEE
November 10, 2020

CareerSource Gulf Coast held a virtual GoToWebinar meeting with the Executive/Finance Committee on Tuesday, November 10, 2020, at 9:00 a.m. (CST).

Executive Committee members participating were Mrs. Jennifer Conoley, Mr. Ted Mosteller, Mrs. Betty Croom, and Dr. Patricia Hardman.

Mrs. Kimberly Bodine, Executive Director, Ms. Jennifer German, Mrs. Deb Blair, Mrs. Maria Goodwin, Mr. Corbett Hines, Ms. Brittany Rock, and Ms. Donna Stapleton from CareerSource Gulf Coast also attended. Ms. Michelle Cook, Dept. of Juvenile Justice also attended.

The purpose of the meeting was to review/take action on the following items:

- Approval to Accept New Funds for PY 2020-2021
- Approval of Modification #3 for PY 2020-2021
- Review Financial Report ending 9/30/2020
- Acknowledgement of Form 8 Memorandum of Voting Conflict for County, Municipal, and Other Public Officers – There were none.

Mrs. Jennifer Conoley, Board Chair, called the meeting to order. A quorum was present.

Approval to Accept New Funds for PY 2020-2021

Mrs. Blair reviewed the new funds/changes in funding for the PY 2020-2021 budget, which included:

\$9,556 WIOA Performance Incentives
\$60,420 WIOA Performance Incentives
\$350,000 NDWG COVID-19 (National Dislocated Worker Grant)
\$1,657 TAA (Trade Adjustment Assistance – Training
\$1,000 TAA (Trade Adjustment Assistance) – Case Management
\$560,000 National Emergency-Fostering Opioid Recovery
\$4,326.39 donations to the Homeless Veterans Stand Down

Mrs. Conoley asked for a motion to approve the acceptance of new funds as presented by Mrs. Deb Blair.

A motion was made by Mrs. Betty Croom to approve the Acceptance of New Funds as presented by Mrs. Blair. Mr. Ted Mosteller seconded, and the motion passed unanimously.

Approval of PY 2020-2021 Budget Modification #3

Mrs. Blair directed the board members to page one of the agenda deck to the table that indicated where the funds approved for receipt were added into the board budget. Mrs. Conoley asked for a motion to approve the PY 20-21 Modification #3 as presented.

A motion was made by Mr. Ted Mosteller to approve the PY 2020-2021 Modification #3 as presented by Mrs. Deb Blair. Mrs. Betty Croom seconded, and the motion passed unanimously.

Financial Report ending 9/30/2020

Mrs. Deb Blair reviewed the financial report ending 9/30/2020. The expenditure rate should be close to 25%, but it is at 12%. Mrs. Blair did not list any variances for WIOA funds but did indicate on the report that summer youth camp fees for the Boys and Girls Club and basketball camp came in a little higher than expected and exceeded that line item by \$700, and the expense for posting a security guard at the job center for longer than anticipated caused the professional services line to indicate a 70% expended rate variance for the budget. Both items were modified in the last motion. Mrs. Blair also indicated that the ITA expenditures were at 57.83%, which is above the 30% approved waiver.

Acknowledgement of Form 8 Memorandum of Voting Conflict for County, Municipal, and Other Public Officers

Mrs. Conoley asked if there were any Form 8 voting conflict forms to be read from the previous meeting into the minutes – There were none.

Public Comments

There were none.

Adjournment

There being no additional business for the Executive/Finance Committee, Mrs. Conoley adjourned the meeting.